

BOH 1/21/2026 4:30 pm

January 21, 2026

4:30 p.m. Adjourned at 5:40

Next meeting Feb 18 at 4:30 in 4th floor Council Chambers.

All present, with legal counsel. 2 on line, Dr. Purushotham and myself. All items approved.

Linn: "When we don't have a quorum, it makes our work very difficult." December's meeting could not take place due to a lack of quorum.

Harding, Reilander, Linn, Lindenman, Hays, VanBruaene, Vincent all present, as was Marcel Lebrun as legal counsel.

Members of the SJC BOH can be reached at 574-235-97150, Ext 7904 or email infoSJCDOH@sjcindiana.gov

I. CALL TO ORDER & ROLL CALL

II. ELECTION OF OFFICERS FOR 2026

III. ADOPTION OF THE AGENDA

A. It is recommended the Board of Health members adopt the agenda for January 21, 2026.

IV. APPROVAL OF MINUTES

A. It is recommended the Board of Health members approve the minutes of the regular meeting of November 19, 2025.

V. BOARD PRESIDENT ANNOUNCEMENTS:

VI. Dr. Migliore HEALTH OFFICER PRESENTATION and REPORT: The CHW will be offering a variety of tests and education at various events to focus on Chronic Disease Prevention. The board was given a handout re: the 2026 Health Initiative. The patient can take the test results back to their provider or be referred to office taking patients.

Renata Williams Director of the CHWs: Equipment has been ordered, hoping to launch in March. There is a community partner with various locations for these screenings to occur. CHW will still offer referrals for social needs. There is a link on the website for link to community resources.

26-01 Discussion and Vote - Health Officer's Report (November)

Community Access, Resources, and Education (C.A.R.E.)

Environmental Health

Finance

Food Services and Pool Program- **Spotlight: 10 staff on the team. IN code was changed in 2025, but civil penalties for code violations have not yet been written.**

Staff are authorized to check for adherence to food and water safety laws. They check past inspection reports and observe food and pool staff to determine their overall understanding of Indiana code for water and food safety, with emphasis on education vs enforcement. Every establishment had at least one visit, 2631 locations inspected. Perfect inspection locations get a certificate. 685 inspections of temporary events (like Fairs) were inspected for proper temperatures and handwashing capability. Temporary events, like tournaments or bridal shows, are supposed to register 30 days in advance and food trucks are supposed to be permitted at least 7 days in advance of the event.

Over 170 public and semi-public Pools are inspected for weekly chemical levels, lifesaving equipment, signage and complaints. Splash pads are inspected if they have recirculating systems. All pools pay a fee based on type of pool.

Staff are currently handwriting reports, but are hoping to have this aspect computerized in 2026.

Health First Indiana: not all the HFI money was used. The KPIs are coming very high from community partners in 2025. The final report is not yet written.

26-02 Discussion and Vote - Health Officer's Report (Quarterly - Oct, Nov, Dec)

Community Access, Resources, and Education (C.A.R.E.)

Environmental Health

Finance

Food Services

Health First Indiana

Lead Report

Nursing

Vital Records

VII. NEW BUSINESS: HFSJC had Linn, Lindenman, Reilander.

26-03 Appointments to the Personnel Committee (was Linn, Lindenman, Hays, Harding, Reilander)

26-04 Appointments to the Finance Committee (was Linn, Lindenman, VanBraeue, Vincent)

26-05 Appointments to the Appeals Committee (was Lin, Lindenman, Reilander)

26-06 Discussion and Vote - Onsite Wastewater Advisory Board appointments: Tabled

26-07 Discussion and Vote - Water Resources Advisory Board appointments: Tabled

26-08 Discussion and Vote – Job Description – Director of Community Access,

Resources and Education (C.A.R.E.)

26-09 Discussion and Vote - Job Description - Assistant Director of Community Access, Resources and Education (C.A.R.E.)

26-10 Discussion and Vote - Job Description - Director of Food Services

26-11 Discussion and Vote - Job Description - Assistant Director of Food Services

26-12 Discussion and Vote - Job Description - Medical Assistant: Passed with Vincent nay, 6 in favor.

26-13 Discussion and Vote - Job Description - Environmental Health

Specialist/Septic

26-14 Discussion and Vote - 2026 Budget - County Health Department and Local Public Health Services: eliminating a part-time nursing registrar in favor of adding a second full-time MA in the immunization clinic. This change is budget neutral.

26-15 Discussion and Vote - 2026 Budget - Health School Liaison: There were unused funds (of \$500 per school) from 2025, which can be used for 25-2026 school year needs.

26-16 Discussion and Vote - 2026 Budget - Health Trust Fund : reduced based on money expected to be available.

26-17 Discussion and Vote - 2026 Budget - NACCHO Mentor Program: The remaining funds available will be used for the injury and prevention program.

26-18 Discussion and Vote - 2026 Fee Schedule - Nursing - Typhoid injectable no longer offered in a single -dose injection; there is a multi dose vial with an amended fee schedule, was \$116 now \$176/ dose. Our DOH gives 100 doses to travelers avg in a year. There is also a 4-dose oral series. The DOH is the go-to place for travel vaccines; a couple offices carry travel vaccines also.

VIII. GRANT REQUESTS:

26-19 Discussion and Vote – Apply - American Heart Association - Meeting People Where They Are Grant: specifically for rural communities for the CHW, \$1500, very competitive grant. Only about 15% of SJC is considered rural.

IX. OLD BUSINESS: None

X. PUBLIC COMMENT: (3 Minute Limit): none