

**BOARD OF COMMISSIONERS MEETING MARCH 24, 2026**

Tuesday, March 24, 2026 11:00AM, 4th Floor Main Council Chambers

10 on line. All 3 BOC present with legal counsel.

A moment of silence for Celina Carr (sp?) death.

All items passed unanimously.

Baxmeyer did not ask if anyone wished to speak on agenda items today.

Recessed /Adjourned at 11:30

**A. First Order of Business: Opening and Reading of Bids/Letters of Interest**

A. FIRST ORDER OF BUSINESS: Opening and Reading of Bids/Letters of Interest on:

**B. Reports and Requests From**

B. REPORTS AND REQUESTS FROM:

COMMISSIONERS:

- Approval of the Accounts Payable Docket
- Approval of Opioid Settlement Application: This is a new national opioid Settlement. To participate, SJC must opt in by May 4. The defendants will pay a combined \$97,625,000 to eligible entities. The money received must be used according to guidelines. South Bend City could get \$32,731, South Bend Community School Corp could get \$3,273, and SJC could get \$24,132 School City of Mishawaka could get \$1,335.
- Employee of the Month skipped due to absent honoree.

AUDITOR: John Murphy, County Auditor

- Approval of Temporary Staffing Services Payroll Position Assignment Agreement with Creative Financial Staffing LLC. Cost is \$51.49 hourly plus a 30% annual compensation search fee. Temp employee to start after current employee leaves on April 13, ideally within 3 months.

IPG: Sky Medors PE, County Engineer

- Approval of Bid Award Recommendation for R&S 92601-D Project: Resurfacing on various Roads, removal of trees. Cost is \$2,190,000, less than Engineer's estimate. Contract awarded to Rieth Riley.

SHERIFF: Steve Noonan

- Approval of Assignment Agreement to Sell FM Customer Vehicles: Finalization of contract of the SJC with Enterprise sell vehicles.
- Approval of Maintenance Management and Fleet Rental Agreement with Enterprise to lease vehicles.

PROSECUTOR: Bob Risenhoover

- Approval of Independent Consultant Contract with Amber Marcotte: this full-time , fully vetted employee of the Child Support Division will also contract to clean the Special Victim's unit for up to 8 hours weekly @ \$25/hour. She replaces the person leaving this independent contractor job.
- Approval of Independent Consultant Contract with Joyce Burch to cover resignation of Anina Bowman, 40 hours weekly @ \$40/hour. Joyce Burch had previously retired from the job, returns as the person hired (John Butler) needs to be trained, estimates training time of 2-3 weeks.

HEALTH: Ashley Helman RN

- Approval of Service Agreement with Scientific Refrigeration Services for Maintenance of Immunization Refrigerators and Freezers. Cost is \$2110 for 1 year. This is less than the prior contractor; this vendor has good reviews from other counties.

DUCOMB CENTER: Julie Lawson, Director

- a) Approval of Arrow Services Pest Control Service Agreement, this company used for many years for interior and external pest control. Cost is \$475 per 1-time service to power spray the exterior of the building, and \$1,199 for for 1-year monthly pest control services. There is a savings by paying annually.
- b) Approval of Koorsen Fire & Security Inspection Services Proposal: \$1,948 yearly. Unifying these services will save little money.
- c) Approval of Tek84 Annual Service Agreement Quote: Body scanner use for security when clients enter the building. Cost is \$11,800 annually, a slight increase.

PSAP/911: Sal Parisi, Director

- a) Approval of Pye-Barker Terms of Agreement: This is a cloud-based access control system that requires an annual subscription to enable the hardware to function. This is the annual renewal, cost is \$3,829.

C. Old business:

D. New business:

E: Public Comments: (three minute limit): None